

DATE: May 26, 2016

TIME: 11:00am - 12:30pm

PLACE: Connections AAA, Three Regional Offices Via Videoconference

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**I. Call to Order: – Bonnie Godden**

- A. **Roll Call:** Board members answering roll call were Bonnie Godden, Cathy Pringnitz, Warren Woods, George Gillespie, Tom Hoogestraat, and Barb Redmond. Kari Livermore was excused.
- B. **Recognition of Visitors:** Barb Morrison, Ann Wilson, Sherri Weinfurtner, Vicky Lohry, Bob Neumann and Ronda Engles.
- C. **Approval of Minutes:**

George Gillespie made a motion and Tom Hoogestraat seconded to approve the April meeting minutes. Motion carried.

- D. **Approval of Agenda:** Barb asked that Advisory Council Report by Bob Neumann be added as item A under Reports.

Warren Woods made a motion and George Gillespie seconded to approve the amended agenda. Motion carried.

**II. Reports**

**A. Advisory Council Report:**

- B. **CEO Report:** Barb referred the board to her written report. In addition, Barb reported that with Pottawattamie Gives, Connections had 20 distinct donors and \$955.35 in donations. In addition, prior to the give date, a Meals on Wheels volunteer donated \$150. This makes the grand total \$1,105.35. We are still waiting to find out if Connections will receive any of the challenge funds. Barb also reported that Centenarian planning has begun for this year and our Area Plan Update was approved.

**C. Division Reports:**

- **Associate Director, Housing, and Consumer Services:** With Kelly, Linda, and Sherrie M. not able to be at the meeting, Barb referred Board members to their written reports.
- **Healthy Living:** Sherri indicated she had no additions to her written report, but would be happy to answer any questions.

**III. Business Requiring Action:**

- A. **Fiscal Report:** Ann referred the board to her written report with nothing further to add.

George Gillespie made a motion, seconded by Barb Redmond to accept and file the fiscal report. Motion carried.

- B. Personnel Policies:** Barb had distributed another set of 16 personnel policies for approval by the board.

**Warren Woods made a motion, seconded by George Gillespie to approve the personnel policies. Motion carried.**

- C. FY'17 Service Contracts:** Information and recommendations were shared with the Board regarding two (2) contract proposals for chore service, two (2) contract proposals for transportation, one (1) contract proposal for assisted transportation, and one (1) contract proposal for legal services. One of the chore proposals is from a new vendor and the other proposals are from current vendors. Some discussion was held regarding the legal service proposal that contained a significant increase.

**Cathay Pringnitz made a motion, seconded by Tom Hoogestraat to approve the contract levels recommended by staff. Motion carried.**

- D. Creston Lease:** Barb presented a new 3 year lease for office space in Creston. The lease includes a \$100 per month increase for the first year and a 3% increase in years two and three. Barb pointed out that the landlord is creating a new entry way and replacing the carpet in all common areas.

**George Gillespie made a motion, seconded by Barb Redmond to approve the new 3 year lease for the Creston office. Motion carried.**

#### **IV. Business Requiring No Action:**

- A. Legislative Update:** Barb M. referred the board to the written legislative update. Barb reported that the Legislature had appropriated an additional \$1M for LifeLong Links and an additional \$80,000 for Elder Abuse. The Governor has 3 more days to veto any part of the budget. Speculation is that the additional funding for the Area Agencies will stay in.

- B. Units of Service:** These were passed out in your packet. Barb pointed out we are getting better at capturing our units.

- V. Open Forum:** Barb reminded the Board the next meeting is June 23<sup>rd</sup> at the Harlan Country Club from 10-2. Same location as last year.

#### **VI. Adjournment**

**Warren Woods moved and George Gillespie seconded to adjourn. Motion carried.**

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Barb Morrison for Kari Livermore, Secretary